



Little Apples Day Care & Learning Center Parent Agreement for Enrollment

The following agreement is made between:

Little Apples Day Care & Learning Center
1160 Hooksett Road
Hooksett, NH 03106

AND

Parent/Guardian:
Parent/Guardian:
Primary Phone #:

For the provision of child care for:

1. _____ Date of birth _____
2. _____ Date of birth _____

Terms of Child Care Agreement

Child care will be provided for the above named children beginning on _____.

Child care will be between the hours of _____ and _____.

I agree to abide by the times I provide unless I give a two week written notice to the Director.

Age group child is enrolling into: _____. The tuition rate for child care will be \$_____ weekly.

Policies of Little Apples

- The parent agrees to pay tuition every Friday by noon for the upcoming week. If tuition is not paid, a \$10.00 late fee will be assessed.
- Tuition payments can be made by cash or credit or debit card. All payments will incur a 2.5% checkout fee, but this fee will be waived if payment is made in cash.
- The center opens at 7:00 AM. Parents are asked to walk their child into the building and check in with the teacher. All children shall be in the program no later than 9:00 AM. Please call by 9:00 AM if your child will not be attending or will be in late due to an appointment.
- The center closes promptly at 5:30 PM. All parents must be here by 5:25 in order to allow time to pick up your child and exit the building by 5:30. If your child is here past 5:30 PM a late fee of \$3 per minute will be charged and payable immediately in cash to the staff member who stayed with your child.
- To secure enrollment at Little Apples, the first week of tuition is due. Registration fees are non-refundable.
- Parents who receive state assistance are responsible for the first week's tuition as well as all tuition until the state "links" your child.
- Tuition is payable whether your child does or does not attend Little Apples, including holidays, vacations, snow days, illness related closures, and/or sick days.
- The parent agrees to give a 2 week written notice if you plan to remove your child from Little Apples.
- The Parent Agreement will be revised when tuition change occurs. The center's management agrees to give a 30 day written notice of any tuition changes.
- Parents agree to have their child dressed and ready to play upon arrival. Please provide extra clothes, weather appropriate attire, a crib sheet and blanket for rest, diapers, four healthy snacks per day as well as a lunch and 3-4 drinks.
- Please provide a bottle of sunscreen for your child to use at the center.

Damages

Both the parent/guardian and the provider will make every effort to teach the children how to use materials and equipment carefully and to avoid damage done to the property that belongs to others. However, in the case of serious damage the parent/guardian agrees to cover the cost of replacement and/or repair.

Illness Policy

Your child can not attend if they are sick. If your child becomes sick during the school day, you will be called and you will need to pick them up in a timely manner. Please read and understand the sick policies outlined in the Parent Handbook. Please consult the medication administration policy as outlined in the Parent Handbook.

Permissions

(Please initial next to each statement to acknowledge approval.)

I give permission for the staff to apply parent-supplied sunscreen to my child. _____

I give permission for the staff to apply parent-supplied diaper cream to my child. _____

I allow the staff to take pictures of my child for:

classroom projects _____

the private family Facebook group _____

the public Facebook page _____

Acknowledgement

I have carefully read this agreement and the center's Parent Handbook and understand its contents.

I am aware that it is a binding contract between Little Apples Day Care & Learning Center, Inc. and myself.

I agree to follow all policies.

Prior to my child's start date, I agree to submit a completed Parent Agreement, a completed Child Emergency Information Form, and my child's most recent physical and immunization record.

Parent/Guardian

Date

Parent/Guardian

Date

Agent of Little Apples

Date